

Life to Eagle Advancement Checklist

Troop 50 Auburn, Alabama

Eagle requirements 1 through 5 DO NOT have to be completed in numerical order. However, the sub-requirements for requirement 5 MUST be done in the order listed for the service project to receive approval.

REQ.

- Pass your Life Scout Board of Review. Date passed: _____
- Obtain the Eagle Scout Service Project Workbook, District Eagle Project guidelines, rank application and other resources, available at www.boyscout50.org/Eagle/Eagle_Advancement.html.
- 1 Be active in the troop and your patrol for at least 6 months from the time of your Life Scout Board of Review. Date: _____
- 2 Demonstrate Scout Spirit by living the Scout Oath and the Scout Law in your everyday life.

Written letters of reference are required from the following for the Eagle Rank Application and must be sent directly to the scoutmaster. Contact Mr. Baird for a reference letter form. Send requests for reference letters several weeks prior to your expected Eagle Board of Review.

	Name	Address	Telephone
Parents/Guardians	_____		
Religious	_____		
Educational	_____		
Employer (if any)	_____		
Two other references	_____		

- 3 Earn a total of 21 merit badges.
Contact Mr. Baird for a copy of your personal advancement summary with the dates these merit badges were earned.

	Required (13)	Date Earned	Non Required (8)	Date Earned
<input type="checkbox"/>	First Aid	_____	_____	_____
<input type="checkbox"/>	Citizenship/Comm	_____	_____	_____
<input type="checkbox"/>	Citizenship/Nation	_____	_____	_____
<input type="checkbox"/>	Citizenship/World	_____	_____	_____
<input type="checkbox"/>	Communications	_____	_____	_____
<input type="checkbox"/>	Personal Fitness	_____	_____	_____
<input type="checkbox"/>	Emergency Prep OR	_____	_____	_____
	Lifesaving	_____	_____	_____
<input type="checkbox"/>	Environmental Science	_____	_____	_____
	OR Sustainability	_____		
<input type="checkbox"/>	Personal Mgmt	_____		
<input type="checkbox"/>	Swimming OR	_____		
	Hiking OR	_____		
	Cycling	_____		

<input type="checkbox"/>	Camping	_____
<input type="checkbox"/>	Family Life	_____
<input type="checkbox"/>	Cooking	_____

REQ.

- 4 While a Life Scout, serve ACTIVELY for a period of 6 months in one or more of the following positions of responsibility: patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, den chief, scribe, librarian, historian, quartermaster, junior assistant scoutmaster, chaplain's aide, troop OA representative or instructor.

Position	Begin Date	End Date
<input type="checkbox"/> _____	_____	_____
<input type="checkbox"/> _____	_____	_____

- 5 While a Life Scout; plan, develop and give leadership to others in a service project that is helpful to any religious institution, school, or to your community. The project should benefit an organization other than scouting. The project idea must be approved by the organization benefiting from the effort, your scoutmaster and troop committee, and the Saugahatchee District Eagle Scout Advancement Board **BEFORE** you start the project.

- Select an Eagle Coach to mentor you through your project. Contact Mr. Baird or Mr. Tullier for help in finding a coach.
- Read the Eagle Scout Service Project Workbook and District Eagle Project guidelines to understand what you must accomplish with your project.
- Find a project - contact your church, school or community parks department for project ideas. You may also find good examples of previous projects using an Internet search. **Please NOTE** - You must develop the project yourself. You cannot perform a project given to you by someone else. Develop your own ideas for a project.
- Discuss your ideas with your Eagle Coach. Date: _____
- Begin keeping up with the hours you spend planning.
- Once a project is selected, provide the beneficiary with the information sheet found at www.boyscout50.org/Eagle/Eagle_Advancement.html.
- Project concept discussed with the group's representative that will benefit from the project.
Name: _____ Title: _____ Date: _____
- Write your project proposal in the Eagle Project Workbook (Proposal Pages B to H). Be as detailed as possible and use complete sentences - no bullet point presentations.
- Take "Before" photographs (NOTE: "After" photos should be taken from the same place).
- Develop preliminary drawings/designs of the project to add to the proposal.
- IMPORTANT** - Rigorously **PROOFREAD** your write-up for spelling and grammatical errors.
- Financial plan and budget - where will you get materials or the money to purchase them?
- Fill out the fundraising application of the workbook (Fundraising Application Page A) and obtain the signatures of the beneficiary representative, Mr. Baird, and the district executive.
- Obtain approval signature from the beneficiary representative (Proposal Page H).
- Obtain approval signature from Mr. Stanford as the Troop committee chair (Proposal Page H).
- Obtain approval signature from Mr. Baird (Proposal Page H).

- Have your Eagle coach or Mr. Baird contact the Saugahatchee District Eagle Scout Advancement Chairman for an appointment to obtain district approval for your project.
NOTE: The Eagle Advancement Board regularly meets on the 3rd Tuesday of each month at Lakeview Baptist Church. You will need to go before the board and present your project for their approval. Your completed workbook proposal should be submitted to the Saugahatchee District website at least one week prior to the meeting.
- Meet with the Eagle Advancement Board to discuss your project and obtain the approval signature in your workbook (Proposal Page H). Date: _____
- Make copies of all original signature pages from your workbook.
- Write up your final project plan in the workbook (Project Plan Pages A to F).
- Arrange for donations of materials or cash to buy materials needed for your project.
Provide donors with the donation letter found at www.boyscout50.org/Eagle/Eagle_Advancement.html.
- Pick potential dates - always plan back-up dates in case of bad weather.
- make sure to check your troop, school, and family calendars for potential conflicts.
- Schedule your project on the troop calendar - check with Mr. Stanford or Mr. Baird.
- Line up scouts and adults to work on each day of the project. This should include scouts from the troop but may also involve family, friends and/or members of community organizations.
- Obtain the materials, supplies, and tools needed to complete the project.
- Arrange for transportation of scouts and materials to the worksite.
- Make copies of receipts for all materials, food, and other supplies.
- Carry out the project. Dates of Project: _____
- Keep track of your time and your helpers' time spent on the project.
- Note any changes to your original plan.
- Take photos during and after the project from the same perspective as your "before" photos.
- Write your project report (Project Report Pages A to C).
- Document all of your donations and show how the money was spent or how material donations were used. You may want to use a spreadsheet to calculate these figures. Any leftover money or materials are the property of the beneficiary. All of your donations must be accounted for down to the last penny. Add copies of all your receipts as documentation of how the money or materials were obtained and used.
- Add "after" photographs of the project that match your "before" photos.
- Rigorously **PROOFREAD** your completed project workbook.
- Sign the project workbook (Project Report Page C).
- Obtain the final signature of the beneficiary representative for the project (Project Report Page C).
- Obtain the final signature from Mr. Baird (Project Report Page C).
- Send thank you notes to all donors for the project.

- 6 Take part in a Scoutmaster conference. Date: _____
- Per requirement 6, write a statement of ambitions and life purpose. List the positions held in your church, school, community, and other organizations in which you demonstrated leadership skills. Include honors and awards received during this service.
- Rigorously **PROOFREAD** your completed statement for spelling and grammatical errors.
- Let your parents/teacher/unit leader/eagle coach read over the final version of your statement. You will need this statement for your Eagle Board of Review.

Once Eagle requirements 1 through 6 are completed, the following process MUST be followed in order to ensure all requirements are met to earn your Eagle rank.

- Complete the Eagle Scout Rank Application and gather all paperwork needed for support.
- Proofread and double check the accuracy of the dates on your application.
- Check that Mr. Baird has received your written letters of reference noted in Req. 2.
- Sign the Eagle application.
- Take the completed application, Service Project Workbook, and your written Life Ambitions Statement to Mr. Baird and Mr. Stanford for signatures on the application.
- MAKE PHOTOCOPIES OF ALL PAPERWORK BEFORE PROCEEDING!**
- Have Mr. Baird submit your Eagle Scout application and other materials to the Chattahoochee Council office in Columbus.
- Once the Council has verified and accepted the Eagle Rank Application and returned the paperwork to Mr. Baird, he will contact the District Eagle Scout Advancement Chairman to schedule your Board of Review.
- Make 2 copies of your Eagle Rank Application, Service Project Workbook and your Life Ambitions Statement, along with the originals, to submit to the Eagle Board. Mr. Baird will submit these materials, along with the letters of reference to the Eagle Board.
- Wear your **FULL** Class A uniform to the Eagle Scout Board of Review.

The Class A uniform consists of the official BSA shirt and pants with the appropriate patches sewn on in their proper places (as shown in the Scout Handbook or the BSA Uniform Inspection form). Any scouting belt is acceptable. Wear your Troop 50 neckerchief with an appropriate slide. The merit badge sash is considered part of the uniform and should be worn over the right shoulder (not on the belt). An OA sash is only authorized for OA activities and should not be worn at the Eagle Board of Review. Any variation to this uniform policy is at the discretion of the Eagle Scout Advancement Chairman.
- Upon successfully passing the Eagle Board of Review, obtain the signatures required on the Eagle Scout Rank Application - **CONGRATULATIONS! You are now an Eagle Scout.**

The completed Eagle Scout Rank Application is returned to the Chattahoochee Council office, where it is forwarded to the BSA National Office for final approval.

The National Office returns the application, along with the Eagle Scout credentials to the Chattahoochee Council office where it is retrieved by the Scoutmaster.

Eagle Scout, parents and unit leaders plan and carry out the Eagle Scout Court of Honor.

Check the resources available at www.boyscout50.org/Eagle/Eagle_Court_Resources.html.